

Aviation Advisory Committee

August 19, 2009

Milton, Florida

The Aviation Advisory Committee met on the above date with the following members present: Chairman Carlos Diaz and members, Mike Harris, Theodore Elbert, Clay McCutchan, Wayne Nelms and Randy Roy (NAS Whiting Field representative). County staff present: County Administrator (Hunter Walker), and County Engineer (Roger Blaylock)

Chairman Diaz called the meeting to order at 5:00 p.m. The minutes of the July 15, 2009 meeting were approved

Old Business

Carlos Diaz said the audit has been completed. The audit shows that the FBO overpaid the county for a flowage fee that was identical to the prior month, which was thought to be an error. The audit also shows that the County has no record of receiving a lease payment for September 2008 from AMS. FBO instructed their accountant to look for the payment. No record was found. It was determined that after deducting the missed payment the County should pay the AMS \$1,106.16. (See attached letter from Wade Burroughs, Internal Auditor for Clerk of Courts.)

Mr. Diaz reported that he could not find an insurance company that would offer a policy for a courtesy vehicle. He contacted other FBOs and found that there is an auto rental insurance company in Arizona that will give an insurance policy to auto rental companies. The FBO can set itself up as an auto rental company with a fleet of one and qualify for the insurance. Autos may then be rented for "no fee" which is the same as a courtesy vehicle; however, forms will have to be filled out before the car can be loaned. The application has been submitted for the insurance. The vehicle will have to be in the AMS name.

Mr. Diaz noted that grass and weed removal between the seams in the concrete have been added to the responsibilities of the line personnel. Equipment and material have been purchased and line personnel are making the rounds every morning. Mr. Diaz mentioned that one edge of the runway is raised because of tree roots. Mr. Blaylock responded that he is aware of the problem and will have the Road and Bridge Department make repairs at the appropriate time.

Mr. Diaz reported that the Superunicom is functioning properly. He mentioned that there were some problems cause by lightening but the batteries are now charging properly.

Mr. Elbert mentioned that the runway lights do not seem to be functioning properly on the south end. After some discussion it was determined that lightening may have caused problems and the electrical company will need to check it out. Mr. Elbert asked about the GRASSI Initiative. Mr. Roy responded that he spoke to Craig Kessler and has contact information and meeting information which he will provide to the committee. Mr. Elbert asked who sits on the committee. Mr. Blaylock said information comes to the county through FDOT.

New Business

Mr. Diaz reported that he has spoken with Mr. Davis Glass, President of the FBO, who does not feel that lease provisions, amendments and matters relating to the contract between the FBO and County are properly discussed at the Aviation Advisory Committee meetings. Mr. Glass has instructed Mr. Diaz not to further discuss the issues until he can be present in October. Mr. Walker said that the issue is on the agenda because the Board requested that this issue be handled through the Aviation Advisory Committee. Mr. McCutchan made a motion to table the issue until Mr. Glass can be present. It was seconded by Mr. Nelms and the motion was passed without objection.

FBO Issues

No items.

Chairman Issues

No items.

Pensacola Flight Watch, Inc., Issues

Dale Holbert said that PAPIs are in the mill for Pensacola Regional Airport runway 17. There is a construction meeting scheduled for September 2, 2009. Hopefully it will be in by October. If there are delays he will advise by email. No update for Discover Park. Another issue is the taxiway markings and the markings between the hangers. Mr. Blaylock reported that they are scheduled to be repainted but he does not have a date.

Administrative/Engineer

Mr. Blaylock reported that the equipment has been mobilized to begin work on the drainage issues. As soon as weather permits they will begin in front of EE to address those issues and the Building Contractor will address issues with the down spouts. Regarding funding for the JPAs the last official word was that the money has been retracted. No official word has been received reinstating the funding. The paving of the parking lot is not in the work program. Absent DOT funding the Board would have to approve funding and because no official word has been received from DOT that the parking lot will not be funded there is no

recommendation to take to the Board of County Commissioners.

Other Business

No items.

Next Meeting/Adjournment

The next meeting will be at 5:00 p.m. on September 16, 2009. Meeting adjourned at 5:30 p.m.